



RUSHMOOR BOROUGH COUNCIL

ENVIRONMENT POLICY AND REVIEW PANEL

*at the Council Offices, Farnborough on
Tuesday, 11th April, 2017 at 7.00 pm*

To:

Cllr R.L.G. Dibbs (Chairman)
Cllr Sophia Choudhary (Vice-Chairman)

Cllr Mrs. D.B. Bedford
Cllr K. Dibble
Cllr D.S. Gladstone
Cllr C.P. Grattan
Cllr Marina Munro
Cllr J.J. Preece

(There is one vacancy on this Panel)

Enquiries regarding this agenda should be referred to the Panel Administrator,
Justine Davie, Democratic and Customer Services, Tel. (01252) 398832, Email.
justine.davie@rushmoor.gov.uk.

A G E N D A

1. **MINUTES – (Pages 1 - 4)**

To confirm the Minutes of the Meeting held on 31 January 2017 (copy attached).

2. **RUSHMOOR LOCAL PLAN - FINAL DRAFT SUBMISSION –**

The Planning Policy and Conservation Manager, Louise Piper, to attend the meeting to present the final draft submission version of the Rushmoor Local Plan which will be considered by Cabinet on 4 April and presented to full Council on 20 April (a copy of the draft submission version and Cabinet report is available at <http://www.rushmoor.gov.uk/article/9019/Cabinet-meeting---4-April-2017>).

3. **WASTE RECYCLING CONTRACT –**

The Contracts Manager, James Duggin, to attend the meeting to introduce Serco, the new contractor appointed to provide waste and recycling services in Rushmoor. Serco to present an overview of the services included within the new contract including new initiatives to address the low recycling levels in Rushmoor. The Portfolio Holder for Environment and Service Delivery will also be present for this item.

4. **FARNBOROUGH TOWN CENTRE WORKING GROUP – (Pages 5 - 24)**

To note the Farnborough Town Centre Working Group action notes from the meeting held on 15 February, 2017 (presentation and notes attached).

5. **WORK PROGRAMME – (Pages 25 - 34)**

To note the Panel's Current work programme (copy attached).

MEETING REPRESENTATION

Members of the public may ask to speak at the meeting on any of the items on the agenda by writing to the Panel Administrator at the Council Offices, Farnborough by 5.00 pm three working days prior to the meeting.

Applications for items to be considered for the next meeting must be received in writing to the Panel Administrator fifteen working days prior to the meeting.

ENVIRONMENT POLICY AND REVIEW PANEL

Meeting held on Tuesday, 31 January 2017 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr R.L.G. Dibbs (Chairman)

Cllr Mrs. D.B. Bedford

Cllr K. Dibble

Cllr D.S. Gladstone

Cllr C.P. Grattan

Cllr Marina Munro

Cllr J.J. Preece

Apologies for absence were submitted on behalf of Councillor Sophia Choudhary and Councillor Peter Moyle.

24. MINUTES

The Minutes of the Meeting held on 8th November, 2016 were approved and signed by the Chairman, subject to the inclusion of an additional sentence at the end of the Recycling Levels in Rushmoor item to say 'The Chairman noted that nothing was being done by the Cabinet to address the low recycling levels in Rushmoor'.

25. DEMOLITION OF BUILDINGS AND DANGEROUS STRUCTURES

Martin Hobleby, Building Control Partnership Manager, and Colin Alborough, Environmental Health Manager, at Rushmoor Borough Council reported on the procedures, roles and responsibilities for dealing with dangerous structures and demolition of buildings in the Borough. The Panel was advised that, if a structure larger than 50 cubic metres was required to be demolished. Section 80 of the Building Act required the applicant to serve a notice on the Council. The Council would respond within six weeks with a Section 81 notice which would include the requirements with which the applicant had to comply. The Panel was advised that regulation of health and safety on a demolition site was the responsibility of the Health and Safety Executive (HSE).

In terms of the Council's duties with regard to dangerous structures, any structure that could present a danger to the public would require the Council to either contact the owner to rectify or in an emergency the Council would arrange to make the site safe. The Council could apply to the Magistrates' Court under Section 77 to serve a notice on the owner requiring them to make the structure safe or in extreme cases could act themselves under Section 78 which allowed the Council to take immediate action.

There had been issues with the demolition of a building recently with which the Council and HSE had both been involved. The matters regarding health and safety were now in the hands of the HSE to investigate.

The Panel discussed the position of the Council on making buildings safe and the process for the demolition of buildings. It was requested that, in future, when works were being carried out by individuals that had not followed procedures in the past, careful monitoring should be carried out.

The Panel **NOTED** the presentation.

26. **ALDERSHOT CATCHMENT STUDY**

Sophie Slade, Paul Bowring and Gian Illari attended the Panel meeting, on behalf of Eight20, to report on the Aldershot Catchment Study. Eight20 was an alliance made up of eight companies set up to deliver elements of Thames Water's investment programme. Thames Water had a five year plan that would help save over 2,100 properties that currently suffered from sewer flooding. In addition to the five year plan, funding had been secured to undertake five catchment studies to investigate whether more properties could be protected, one of which was the Aldershot Catchment Study.

The Panel was advised that flooding had occurred at a number of key locations across the Aldershot catchment area during numerous historical storm events due to the incapacity of the surface water sewer network. A wide range of options had been investigated to reduce the risk of flooding in key flooding areas in Aldershot. Preferred solutions had been identified and work was being undertaken to assess the feasibility of the schemes.

A proposed scheme had been designed to address flooding at 50 properties in the vicinity of Manor Park. The scheme involved implementing a range of sustainable attenuation features in and around Manor Park. The proposed scheme would require close collaboration with both Rushmoor Borough Council and Hampshire County Council to ensure the design offered maximum benefit to stakeholders and local residents.

The Aldershot Catchment Study would be completed in March/April 2017. The study assessment and costings would then be completed and outline drawings and calculations produced. An Integrated Catchment Strategy would be produced which would recommend the sequential implementation of the proposed options and provide a long-term strategy for the catchment to address remaining flooding issues. Thames Water would seek an agreement in principle for ownership and maintenance of proposed drainage features should the scheme progress further.

The Panel discussed the Aldershot Catchment Study work that was being carried out and the proposed scheme. Regular updates to the Panel were requested to monitor the progress of the work. The Panel suggested a number of areas that had flooding issues but were advised that all schemes had to be assessed and the cost benefit calculated. Schemes would only proceed if they were feasible and cost

effective. It was expected that the modelling for any schemes that were not included in the Thames Water programme could be shared with the Council.

The Panel **NOTED** the presentation

| Action to be taken | By whom | When |
|---|---------------------|--------------------|
| The slides be circulated to the Panel | Panel Administrator | 10th February 2017 |
| Regular updates from Eight2O to be added to the Panel's work programme. | Panel Administrator | March 2017 |

27. LEAD LOCAL FLOOD AUTHORITY

Clare Mills, Flood and Water Manager from Hampshire County Council (HCC), the Lead Local Flood Authority (LLFA), attended the Panel meeting to report on the role of the LLFA and the approach being taken within Hampshire. The Flood and Water Management Act 2010 placed a number of responsibilities on the LLFA and there were a number of statutory requirements that were either a power or duty to undertake. There were a number of other agencies with a flood management role including the Environment Agency, water companies, highway authority and the planning authority. The LLFA role included:

- Co-ordinating the management of flooding from surface water, ground water and ordinary watercourses;
- Investigating flooding;
- Approving works to watercourses; and,
- Enforcement of unconsented works or lack of maintenance works on ordinary watercourses.

The Local Flood Risk Management Strategy had been adopted by HCC in July 2013 together with the associated high level action plans. A review of the Strategy was underway and expected to be completed in early 2018. The approach in Hampshire was a more catchment based approach to flooding to better co-ordinate work and maximise the availability of funding. Work had been commissioned to look at all flood risk within the catchments of Hampshire. Once complete, a programme for the catchment plans would be developed. The flood risk schemes within Rushmoor were located at Middleton Gardens, Sycamore Road and Rectory Road in Farnborough; two further schemes had also been included in the unfunded pipeline programme for 2021/22 onwards. All funding allocations in the programme remained unsecured until agreement of a full business case for any proposed scheme had been granted. Partnership funding was required to enable national funding to be released.

The Panel discussed the programme of schemes and proposed some additional areas that had suffered problems with flooding. A response on specific areas was not able to be given at the meeting but details would be investigated and reported back to the Panel.

The Panel **NOTED** the presentation.

| Action to be taken | By whom | When |
|---------------------------------------|---------------------|--------------------|
| The slides be circulated to the Panel | Panel Administrator | 10th February 2017 |

28. **WORK PROGRAMME**

The Panel was asked to advise the Panel Administrator of any items to be considered for the 11th April Panel meeting by 7th March.

The Panel **NOTED** the current work programme.

The meeting closed at 9.05 pm.

CLLR R.L.G. DIBBS (CHAIRMAN)

FARNBOROUGH TOWN CENTRE WORKING GROUP

15TH FEBRUARY 2017 AT 6PM AT COUNCIL OFFICES, FARNBOROUGH

NOTES OF MEETING

In Attendance: Cllr Liz Corps
Cllr Roland Dibbs
Cllr David Gladstone
Cllr Clive Grattan
Cllr Marina Munro
Cllr Les Taylor
Cllr Paul Taylor

Duncan Coombes – Princes Mead
Sam Worner – Blackwater Valley Retail Park

Ian Harrison
Keith Holland
John Trusler

1. **Blackwater Valley Retail Park**

- Company have 60 assets – half retail and BWVRP one of largest
- Installing bicycle parking in next couple of weeks
- Footpath was closed previously following an attack on a young lady – looking into reopening in future to allow pedestrians to come through from bus stop and students to access from Farnborough 6th Form – awaiting a report on what needs to be done – issues to consider include extra lighting, security patrols and cameras
- Looking and putting in parent/child parking – in general the car park can be difficult to get in and out of – have parking consultants looking at flows and layout and a number of ideas put forward – some will need planning permission and extra funding – looking at having 2 lanes into the car park one left and one straight on – widening of entrance and exits being considered – blocking off spaces outside Costa to be discussed - resurfacing of car park to be carried out – looking at making roads two way around the car park – will remove some of the signposts to ease confusion – looking introducing use of an ANPR camera to resolve long-stay parking by students/commuters
- Signs identifying where public toilets are available would be helpful
- No vacant units – retail trade strong on park
- Youths gathering after hours has been an issue – barrier to stop cars coming in after-hours is currently broken – are in process of getting fixed – looking to increase CCTV – use of security company to come in if large numbers gathering
- Hope to be in a position in next 3 months to take proposals forward and carry out work in the summer – some would be able to start sooner
- Drainage issues with grease blocking drains – are looking to find out source and will recharge cost
- Litter issues from McDonalds – could McDonalds be required to do some clearing? – will raise with McDonalds and 6th Form College – retail park have own litter pick and bin emptying twice a day

2. **Markets and Car Boot Sales**

- Tuesday market in general have been successful
- Sunday market started in June 2015 – was popular for a few weeks but due to tight operating times was not worth them setting up – December 2016 moved to Friday market – still not as popular at Tuesday but better than Sunday market – looking at what can be done differently to encourage visitors

- Craft market was successful so will consider if can introduce themes to the market offer throughout the year – craft market will start from March 2017 on 1st (Aldershot) and 3rd (Farnborough) Saturday of each month
- Car boot continues to be successful and has been reaching targets – looking to include Bank Holiday Mondays
- The Council are making more money overall than when the markets were operated by Town and Country Markets
- There is currently no toilet provision for car boot sale traders and customers – no obligation to provide toilets as don't provide food or drink - there are a number of associated costs to put in a permanent toilet facility in the car park – do not believe it to be financially viable to provide toilets – maybe just need to advertise where the traders/customers can go in the town to use facilities – most retailers limit toilet use to customers only

3. **Town Centre Update – Princes Mead and The Meads**

- Princes Mead – 43 retail units – 6 voids – one with agreed heads of terms - an incumbent tenants taking on extra space
- December – 50% of traders reported turnover and was 14% down overall – overall footfall in 2016 was 18.5% down – think new stores will cause issues with parking – Horizon coming in time for Xmas which will cause further parking issues
- Princes Mead have a number of car parking spaces so discussions taking place with Asda to agree a common operator
- Footfall increased when Smyth's toys opened and expect the same to happen when Decathlon opens
- Issue with highways infrastructure entering and exiting the road to B&Q and Asda – are some plans being developed for Farnborough infrastructure
- Would be useful to have advertising for The Meads and Princes Mead together or website links

4. **Civic Quarter and General Update on Farnborough Town Centre**

Civic Quarter

- HCA acquired police station and demolition started due to complete 10 March 2017
- AECOM commissioned by HCA to prepare a master plan for the entire site
- MoU between RBC, HCC, HCA and Wilky Group to agree to work together to make masterplan happen – majority owned by RBC
- Planning application for Police Station expected in late Spring 2017
- Options in SPD for potential uses for the site but further work required to assess demand
- Requirements of tenants in Elles Hall and provision of leisure facilities would be factored into the process to try to ensure continued service provision
- The skate park is being looked at to see if something can be retained on the site or it may potentially need to be relocated

General Update

- Sticky Sisters have taken one of the restaurants units – Prezzo already trading
- Planning permission granted to re-clad upper floors of properties and replace canopies – St Modwen have sold the properties and the company that has bought them is holding onto retail units but want to sell the flats – will check whether flats due to be sold together or individually (*Post meeting note: confirmed being marketed as one lot*)

- Initial proposals have been submitted for Block 3 of North Queensmead – discussions to be held regarding the amended scheme
- Firgrove Parade Phase 2 - due to replace shops and flats fronting Victoria Road
- Ham and Blackbird site – Council refused planning permission for 62 dwellings but allowed on appeal which expires on 21 April 2017
- Horizon Retail Park – Sofology, Harveys, Tapi, Wren Kitchens, Oak Furniture Land and Hobbycraft are the potential occupiers – will have its own car park with ANPR
- Thompson House – permission granted for conversion and extension to provide 145 apartments – site now sold and planning permission expires 21 March 2017
- Farnborough Business Park – permission for 4 office buildings totalling 30,000sqm – first phase complete occupied by Time Inc and Fluor – believe second building occupier found
- Invincible Road – unit adjoining Wickes to be occupied by Dunelm Mill
- Meudon House – pre application enquiry for redevelopment for residential scheme of about 200 houses and apartments – run out of SANGS so unable to move forward – Hart Council are currently developing one which Rushmoor is able to use – concern on where the doctor's facilities will come from for the new tenants as there are insufficient available
- Farnborough International Hall 1 construction underway due to complete by June 2018

5. Date of Next Meeting

- Meeting to be arranged for end May/Early June 2017

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Farnborough Town Centre
Working Group
15 February 2017

**CIVIC QUARTER
&
UPDATE ON DEVELOPMENT IN
TOWN CENTRE**

Civic Quarter Masterplan

SPD adopted in June 2015 after public consultation

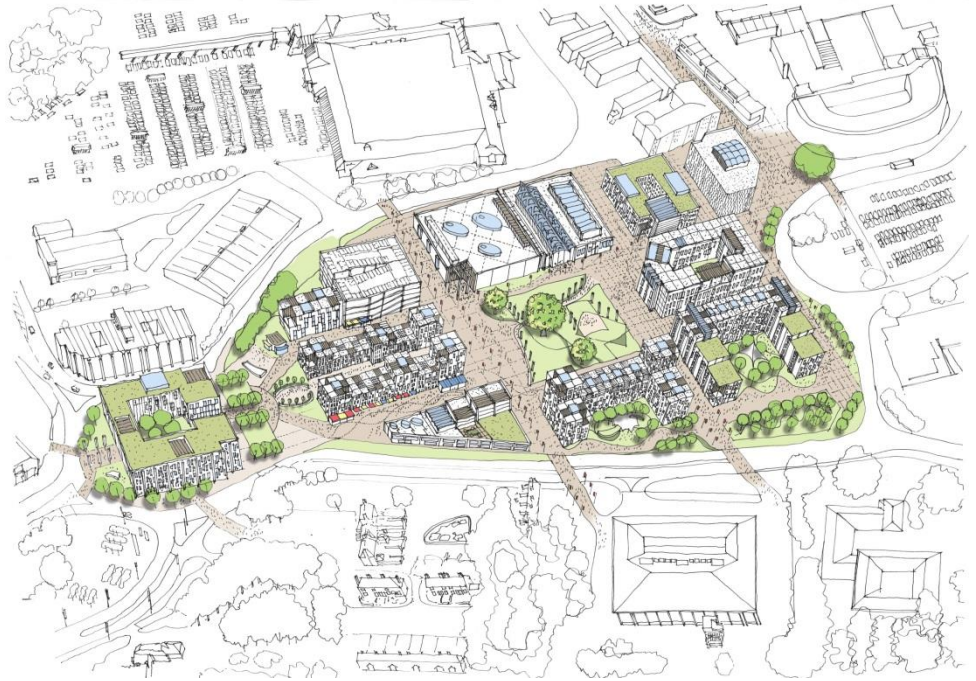
- Sets out planning framework for this part of town
- Homes & Communities Agency (HCA) have acquired police station site and are now actively engaged in driving project forward
- Demolition of police station commenced – 5 week contract due to end on 10 March 2017
- Master planners for entire site (funded by HCA) now selected - AECOM

Farnborough Civic Quarter Masterplan SPD



Farnborough Civic Quarter

- Memorandum of Understanding between RBC, HCC, HCA and Wilky Group
- AECOM appointed by the HCA to develop detailed masterplan for wider site
- RBC appointing consultant to provide property advice/valuation
- Planning application for Police Station anticipated in late Spring 2017



Update on Farnborough Developments (1)

- Kingsmead
 - Cinema trading ok
 - 2 restaurants fronting cinema – one already occupied by Prezzo
 - Planning permission for 4 more restaurants on link to Queensmead - shopfronts now installed and one let to “Sticky Sisters”
- Princes Mead
 - Extension to provide new retail units to accommodate Smyth’s Toys (now open) and Decathlon (due to open on 23 March 2017).
- Queensmead
 - Planning permission granted to reclad the upper floors of the properties and to replace shop canopies
 - Council made significant investment in infrastructure and market offer (now Tuesdays and Fridays)
 - Next phase for North Queensmead (Block 3) – discussions held on amended scheme





Update on Farnborough Developments (2)

- **Firgrove Parade**
 - Development in 2 phases
 - Phase 1 - Premier Inn and Beefeater now open
 - Phase 2 - Replacement shops and flats fronting Victoria Road
- **Ham and Blackbird site**
 - Application refused by RBC for two buildings with lower ground floor parking on highway grounds
 - 62 dwellings with community, arts and food/drink facilities
 - Appeal allowed by Planning Inspector - expires 21 April 2017
 - Site now sold (by Inland Homes to Savoy Projects)
 - Submission of pre-commencement conditions
- **Horizon Retail Park**
 - Redevelopment now underway
 - Replace with new six bulky goods retail units – Sofology, Harveys, Tapi, Wren Kitchens, Oak Furniture Land and Hobbycraft.
 - Improved pedestrian access to and from town centre





Update on Farnborough Developments (3)

- Thomson House
 - Permission granted for conversion and extension to provide 145 apartments with amenity deck and parking – expires 21 March 2017
 - Site now sold
 - Submission of pre-commencement conditions
- Farnborough Business Park
 - Permission for 4 office buildings totalling nearly 30,000 sqm with parking
 - First phase completed, occupied by Time Inc. and Fluor



CGI 03 - Frontage to Pinehurst Road



CGI 04 - Side view of Building A from the piazza

NOTE: INDICATIVE CGI-FOR INFORMATION ONLY.



CGI 05 - Main Entrance to A and B- Axial Approach



CGI 06 - Main entrance detail

Update on Farnborough Developments (4)

- Costa at Farnborough Business Park – due to open soon
- Invincible Road – unit adjoining Wickes to be occupied by Dunelm Mill
- Meudon House – pre-application enquiry for redevelopment for residential scheme of about 200 houses and apartments.
No SANG available.
- Farnborough International Hall 1 – construction underway.

Farnborough International Hall 1



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ENVIRONMENT POLICY AND REVIEW PANEL WORK PROGRAMME

Set out below are the key issues which form the Panel's on-going work programme. The topics covered reflect the following:

- the development of a new policy for recommendation to the Cabinet
- scrutiny of the process of the way in which decisions have been or are being made
- reviewing issues of concern to local people or which affect the Borough
- review of performance and delivery of specific services
- monitoring and scrutinising the activities of others
- items raised by Members and agreed by the Panel for consideration
- review of policies and proposals developed by others

The purpose of the work programme is to identify the way in which topics are being dealt with and the progress made with them. An update will be submitted to each meeting of the Panel.

ENVIRONMENT PORTFOLIO ACCOUNTABILITY AND AREAS OF RESPONSIBILITY

Planning and Building Control

To carry out all functions falling to be determined by the Council in relation to planning policies including regional, structure and local plans and non-statutory development plans and policies.

To carry out the Council's functions in respect of the necessary statutory provisions in relation to all matters related to applications for and enforcement action under the building regulations and issues relating to the building acts and any other associated legislation, regulations and provisions, including provisions on dangerous buildings and structures and means of escape in case of fire.

To deal with the planning and transportation policy aspects of major development and re-development proposals.

To carry out the Council's functions in respect of the definition and re-definition of conservation area boundaries and policy issues relating to trees and nature conservation.

To study planning and transportation proposals outside the Borough, which may affect the Borough, and to make representations thereon as appropriate.

To exercise the Council's functions in the preparation, approval and management of schemes for environmental improvements in the Borough.

To approve and administer schemes for historic buildings and access grants

To deal with planning policy aspects of economic development proposals in the Borough

To deal with matters relating to service administration and working arrangements in relation to the Development Control Service.

Economy and Regeneration

To promote the regeneration of the Borough through the development of policies and initiatives to promote the long-term success of the local economy and through the development of partnerships with local and regional organisations in relation to town centres and local centres.

To control and manage markets.

To liaise with the European Community, the Government Office for the South East and other appropriate bodies and to, where possible, seek financial assistance for initiatives to assist regeneration and the local economy.

Street Scene Services

To deal with all highways matters either under statute for action by the Council or under agency arrangements with the appropriate highway authority, including:-

- Matters relating to the regulation of traffic, restrictions on the use of highways (including the making of traffic regulations orders) and the provision of parking places;
- Matters concerning the control, naming and lighting of streets (including the numbering of houses, siting of litter bins and other street furniture), and the exercise of the Council's powers under the New Streets Byelaws ;
- Matters relating to private streets, including their making up under private street works procedures or the advance payments code;
- Adoption of highways; and
- Approval of the siting of telephone kiosks, post boxes, cables, mains and other apparatus in, under and over the highway.

To deal with the removal and disposal of abandoned vehicles

To deal with all issues in relation to the provision and management of car parks (including parking charges and the provision of parking bays for the disabled).

To deal with matters relating to road safety, in conjunction with the County Council, as appropriate.

To deal with matters relating to the street scene including street cleansing (highways, parks, car parks, the provision of litterbins, removal of flytips and litter education).

To deal with discretionary matters relating to land drainage.

Environmental Health

To exercise environmental health powers (other than those licensing powers dealt with by the Licensing Committee) exercised by the Council in relation to the following issues:-

- public conveniences;
- refuse, salvage, waste collection/disposal, recycling and waste minimisation;
- cemeteries, burial grounds and crematoria;
- environmental health issues in relation to the control of markets;
- Sunday trading;
- caravans and caravan sites;
- food safety and hygiene matters;
- infectious diseases;
- pest control; and
- control of dogs.

To develop the policy framework in relation to the environmental health functions to be discharged by the Council (including those issues identified under the Licensing Committee) and to make recommendations to the Council where such policies affect the overall policy framework of the Council.

Other Matters

To carry out all statutory and discretionary functions relating to sewers and drains.

To deal with all matters relating to the administration and enforcement of the Council's byelaws relating to the functions of the portfolio.

To deal with issues relating to the letting and monitoring of contracts relating to the functions in the portfolio.

To develop and monitor initiatives for landscaping and Christmas decorations for shopping areas, etc.

WORK PROGRAMME - ON-GOING ITEMS

| DATE RAISED (LAST UPDATED) | ISSUE AND DESCRIPTION OF TOPIC | PROCESS AND TIMETABLE | CURRENT POSITION | CONTACT (SERVICE MANAGER) |
|----------------------------|--|--|--|---|
| 29.5.01 (8.11.16) | <p>Parking Management</p> <p>To review the objectives of the Parking Management section, monitor their achievement and make recommendations.</p> <p>The Panel was involved with developing and updating the Parking Policy and Parking Management Strategy.</p> | <p>The Panel receives an annual report from the Parking Service on arising issues such as dealing with persistent offenders, blue badge misuse, signage, abandoned vehicles and verge parking.</p> <p>A Working Group had been established in November 2016 to develop the car parking strategy and would report to the Panel on progress.</p> | <p>The Cabinet Member for Environment and Service Delivery attended the 8 November meeting to report on the development of a Car Parking Strategy. A progress report from the working group would be brought to a future meeting.</p> | <p>Peter Amies, Head of Community Tel. (01252) 398750 Email. peter.amies@rushmoor.gov.uk</p> |
| 28.06.05 (8.11.16) | <p>Farnborough Town Centre</p> <p>To receive updates on the Farnborough Town Centre Development.</p> | <p>The Panel receives regular updates on the redevelopment of Farnborough Town Centre.</p> <p>A Farnborough Town Centre Working Group was set up to focus on the development and marketing of the town centre. Members of the Group are Crs. R.L.G. Dibbs, C.P. Grattan, D.S. Gladstone, P.J. Moyle, Marina Munro, L.A. Taylor, and P.G. Taylor.</p> | <p>The Panel received a progress update from the Farnborough Town Centre Working Group at the 8 November 2016 meeting.</p> <p>The next Working Group meeting would be held on 15 February, an update would be provided to the April Panel meeting.</p> | <p>Andrew Lloyd, Chief Executive Tel: (01252) 398397 andrew.lloyd@rushmoor.gov.uk</p> |

| DATE RAISED (LAST UPDATED) | ISSUE AND DESCRIPTION OF TOPIC | PROCESS AND TIMETABLE | CURRENT POSITION | CONTACT (SERVICE MANAGER) |
|----------------------------|--|--|--|--|
| 09.07.05 (5.4.16) | Aldershot Town Centre To receive updates on the Aldershot Town Centre Development. | <p>The Panel receives regular updates on the redevelopment of Aldershot Town Centre.</p> <p>An Aldershot Town Centre Task and Finish Group was replaced by the Aldershot Regeneration Group for the 2016/17 municipal year to focus on the regeneration of the town centre.</p> | <p>An update was received on the Aldershot Town Centre in April 2016. The Aldershot Regeneration Group was a Cabinet Group and updates would be provided to the Cabinet in future.</p> | <p>Andrew Lloyd, Chief Executive Tel: (01252) 398397 andrew.lloyd@rushmoor.gov.uk</p> |
| 10.11.15 | Markets To review the progress with the Aldershot and Farnborough markets/ car boot sales. | <p>In January, 2015 Cabinet had agreed to bring the operation of the markets and car boot sales 'in-house'.</p> <p>The Farnborough Tuesday market had opened in March, 2015 followed by the Sunday market in May, 2015.</p> <p>The Aldershot Saturday market had opened in June, 2015.</p> | <p>An update on the performance of the markets and car boot sales and details on the impact of recent changes will be provided at the Farnborough Town Centre Working Group on 15 February 2017.</p> | <p>Peter Amies, Head of Community Tel. (01252) 398750 Email. peter.amies@rushmoor.gov.uk</p> |

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| 9.6.15 (5.4.16) | <p>Recycling, waste collection and environmental crime and grime</p> <p>To review the progress of recycling, monitor implementation, performance and make recommendations on future developments.</p> | <p>It was agreed that the work of the Task and Finish Group was complete, appointments were not made for the 2016/17 municipal year.</p> <p>An update on the current recycling position and initiatives to increase recycling rates was reported to the September 2016 Panel meeting.</p> | <p>The Cabinet Member for Environment and Service Delivery attended the 8 November meeting to provide an update.</p> <p>A presentation by the successful contractor would be provided at the Panel meeting in April 2017.</p> | <p>Peter Amies, Head of Community Tel. (01252) 398750 Email. peter.amies@rushmoor.gov.uk</p> |
| 19.2.13 (21.2.13) | <p>Hampshire Highways - Panel Monitoring</p> | <p>The Panel would be monitoring the Council's highways improvement in the future.</p> <p>The Panel considered the schemes to be included in the 2015/16 Rushmoor Programme at the September 2014 meeting.</p> | <p>A representative from Hampshire County Council would be invited to attend the 6 June 2017 Panel meeting to report on potential changes to the Highway Agency agreements.</p> | <p>Peter Amies, Head of Community Tel. (01252) 398750 Email. peter.amies@rushmoor.gov.uk</p> |
| 18.11.14 (08.11.16) | <p>Aldershot Crematorium and Cemeteries</p> | <p>The Panel received a presentation in November, 2014 on the work of the Bereavement Service and received details about a new scheme to recycle metal parts.</p> | <p>The Panel to received and update on sustainability and maintenance of Rushmoor's cemeteries at November 2016 meeting.</p> | <p>Peter Amies, Head of Community Tel. (01252) 398750 Email. peter.amies@rushmoor.gov.uk</p> |

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|-------------------------------|---|---|---|--|
| 29.5.12 (26.1.16) | Outside bodies contribution | The Council's Conservation Team, Rowhill Nature Reserve, Blackwater Valley Countryside Partnership and Basingstoke Canal Authority, Friends of Brickfields Country Park and Cove Brook Greenway Group attended the 26 January 2016 meeting. | A further update would be presented to the Panel in due course. | Peter Amies, Head of Community Tel. (01252) 398750 Email. peter.amies@rushmoor.gov.uk |
| 20.1.15 (6.9.16) | Overnight Toilets in Aldershot Town Centre | Following a proposal by Cr. Jeremy Preece, and consideration of the various options, the Panel recommended that a scheme for additional toilet provision in Aldershot Town Centre be evaluated prior to consideration by Cabinet. | A further proposal from Cr. Jeremy Preece was made at the 6 September Panel meeting. It was referred to the Aldershot Regeneration Group. | Peter Amies, Head of Community Tel. (01252) 398750 Email. peter.amies@rushmoor.gov.uk |
| 31.1.17 | Demolition of Buildings and Dangerous Structures | Details received from Building Control and Environmental Health on the procedure for dealing with demolition and dangerous structures at the 31 January 2017 meeting. | The Panel noted the position and requested additional monitoring on individuals that had not followed correct procedures in the past. | Martin Hobley, Building Control Partnership Manager Tel. (01252) 398723 Email. martin.hobley@rushmoor.gov.uk |

| DATE RAISED (LAST UPDATED) | ISSUE AND DESCRIPTION OF TOPIC | PROCESS AND TIMETABLE | CURRENT POSITION | CONTACT (SERVICE MANAGER) |
|----------------------------|---|---|--|---|
| 31.1.17 | Aldershot Catchment Study and Lead Local Flood Authority | Eight20 informed the Panel on the Aldershot Catchment Study and the proposed scheme to address the flooding issues. HCC as the Lead Local Flood Authority attended to advise on the Local Flood Risk Management Strategy. | The Panel requested regular updates on the progress of the work to address the flooding issues in Aldershot. | Helen Lolley, Environmental Health Manager Tel. 01252 398170 Email. helen.lolley@rushmoor.gov.uk |

Chairman – Roland Dibbs

Lead Officer – Ian Harrison, Corporate Director, Tel. (01252) 398400, Email. ian.harrison@rushmoor.gov.uk

Last Updated: 21 March, 2017

**ENVIRONMENT POLICY AND REVIEW PANEL
WORK FLOW – 2017-2018**

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|----------------------------------|--|
| 31 January 2017 | <ul style="list-style-type: none"> • Aldershot Catchment Study - Thames Water Utilities • Hampshire County Council – Lead Local Flood Authority |
| 11 April 2017 | <ul style="list-style-type: none"> • Rushmoor Local Plan – final draft submission • Waste Recycling Contract – Presentation from new Contractor • Update from Farnborough Town Centre Working Group |
| 6th June 2017 | <ul style="list-style-type: none"> • Highway Agency Agreements • Update on the development of the Car Parking Strategy • Update on Aldershot Regeneration |
| 5th September 2017 | <ul style="list-style-type: none"> • Historic England – Conservation Area Assessment • Neighbourhood Shopping Facilities Policy |
| 7th November 2017 | <ul style="list-style-type: none"> • |
| 23 January 2018 | <ul style="list-style-type: none"> • |
| 20 March 2018 | <ul style="list-style-type: none"> • |
| Items for Future Meetings | <ul style="list-style-type: none"> • |